



**Allamuchy Township School District**  
*Promoting The Allamuchy Learner*  
**ALLAMUCHY**

**September 27, 2021 7:30pm**

**I. CALL TO ORDER**

- A. The regular meeting of the Allamuchy Township Board of Education held on September 27, 2021 is called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_.
- B. Statement of Compliance with Open Public Meetings Act
  - 1. The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, The Allamuchy Township Board of Education has caused adequate and electronic notice of this meeting and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on February 1, 2021 to the New Jersey Herald, Express Times, and Township Clerk. Notices were prominently posted on the bulletin board of the offices of each school, on the district website and on the district marquee. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.

**II. ROLL CALL**

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Stephen Bienko		
Abigail Christmann		
Giovanni Cusmano		
Harriett Gaddy		
Craig Green		
Lisa Moyer		
Venita Prudenti		
Mary Renaud		
Lisa Strutin, President		

Also Present: Dr. Melissa Sabol, Superintendent of Schools  
Mr. Jim Minkewicz, School Business Administrator  
Chrissie Aulenbach, Interim Board Secretary

**III. PLEDGE OF ALLEGIANCE**

**IV. MISSION AND VISION**

- A. To Promote the Allamuchy Learner

- B. The vision of the Allamuchy educational program is to develop young people who are curious, well rounded, knowledgeable, caring, respectful and responsible so that they can evolve into self-sufficient and confident citizens and members of a diverse society.

**V. APPROVAL OF MINUTES**

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on August 23, 2021, be approved. (**Appendix 1**)

**VI. CORRESPONDENCE**

- A. Wipes

**VII. STUDENT REPRESENTATIVE REPORT**

**VIII. ACKNOWLEDGEMENTS**

<b>Grade</b>	<b>Name</b>	<b>Pillar of Character</b>
<b>Pre-K</b>	<b>Alicia Louis</b>	<b>Caring and Respect</b>
<b>K</b>	<b>Samuel Nunez</b>	<b>Caring</b>
<b>1</b>	<b>Brian Novy</b>	<b>Caring</b>
<b>2</b>	<b>Austin Kubie</b>	<b>Citizenship</b>
<b>3</b>	<b>Kellen Vargo</b>	<b>Responsibility</b>
<b>4</b>	<b>Daniel Fezenko</b>	<b>Caring</b>
<b>5</b>	<b>Alessandra Mela</b>	<b>Responsibility</b>
<b>6</b>	<b>James Castles</b>	<b>Caring</b>
<b>7</b>	<b>Riley Bradica</b>	<b>Respect</b>
<b>8</b>	<b>Lawrence Haywood</b>	<b>Respect</b>
<b>Staff Member of the Month: Jodie DeCostanza and Scott Brady</b>		

**IX. PRESENTATIONS**

- A. D.L.M. Results
- B. PTO Presentation
- C. Board Self Evaluation
- D. HIB Presentation

**X. PRESIDENT'S REPORT**

- A. Virtual involvement in Board Meetings for members of the public

**XI. COMMITTEE REPORTS**

- A. Operations (M. Renaud)
- B. Human Resources (L. Moyer, Chair)
- C. Education (C. Green, Chair)
- D. Governance (G. Cusmano, Chair)
- E. Town Council Liaison (M. Renaud, A.Christmann)
- F. Rutherford Hall Liaison (M. Renaud, A. Christmann)
- G. Hackettstown Board of Education Representative (L. Moyer)

**XII. SUPERINTENDENT’S REPORT**

- A. HIB Report (1 investigation, 0 findings)
- B. Suspensions: 0 out of school, 2 in school
- C. Comprehensive Equity Plan Statement of Assurance (**Appendix 2**)
- D. Enrollment By Grade:

Student Enrolment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
<b>PK</b>	35									
<b>K</b>	36									
<b>1</b>	47									
<b>2</b>	29									
<b>3</b>	46									
<b>4</b>	54									
<b>5</b>	44									
<b>6</b>	54									
<b>7</b>	32									
<b>8</b>	43									
<b>Total</b>	<b>420</b>									
<b>9th</b>	39									
<b>10th</b>	38									
<b>11th</b>	42									
<b>12th</b>	41									
<b>Total</b>	<b>160</b>									
<b>GT</b>	<b>580</b>									

**XIII. REVISIONS TO AGENDA ITEMS**

Statement by the Board President: *This is now the time where a motion can be made for revisions, additions, and/or deletions to the agenda. This includes making a motion to table an item in a group of motions, making a motion to add or delete an item from a group of motions and making a motion to bring up a brand new agenda item. If there are no revisions to the agenda, we shall proceed as written.*

**XIV. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns. Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Board may respond to comments tonight, or at subsequent meetings under “Old Business”.*

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

**XV. BOARD COMMITTEE ACTION REPORTS**

**A. Operations**

On Behalf of the Operations Committee, I hereby move resolutions 1-8

1. Budget Adjustments (Appendix 3)  
approve budget adjustments made from 7/1/21-7/31/21 from funds 10 and 20
2. Bills List (Appendix 4)  
approve for payment the general account bills list check from Check 32629 to 32728, for the period 8/19/21 to 9/24/21, in the amount of \$366,621.12.
3. Monthly Certification of Budget (Appendix 5)
  - a) BE IT RESOLVED, that the Allamuchy Board of Education accepts the Business Office Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 07/31/2021 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
  - b) BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Business Office’s monthly financial reports certify that as of 07/31/2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - c) BE IT RESOLVED, that the motion to accept the financial reports from the Business Office for the month ending July 31, 2021 with a total Governmental Funds Account cash balance of \$521,609.74.
4. USA Medical Service Agreement (Appendix 6)  
approve the contract with USA Medical to provide Covid testing to both Staff and Students free of charge.
5. Speech Services Contract (Appendix 7)  
approve the contract with Dr. L. Hanes and Associates for Speech Services
6. Substitute Pay Rate  
To approve the following adjustments to the substitute pay rate:  
Substitute pay - \$95/day, after 10 days \$100/day
7. Fees

To approve the following rental fees:

Party - 4 hrs	<ul style="list-style-type: none"> <li>• \$650 for a party that requires 1 staff member (up to 50 people)</li> <li>• 1.5 hours for decorating, set-up, food drop off</li> <li>• 1/2 hour for clean up</li> <li>• \$750 for a party that requires 2 staff members (up to 100 people)</li> </ul>
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8. Salaries

To adjust Nick Serraino’s, the program director’s, hourly pay from \$21/hour to \$30/hour due to the addition of managerial responsibilities.

**B. Human Resources**

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the of the Human Resources Committee, I hereby move the following resolutions 1 and 2

1. Personnel

approve/accept the following appointments and/or resignations as recommended by the superintendent:

POSITION	NAME	PAYMENT	AMOUNT
Substitutes	Beth Gavin Paige Schmiedeke McKenzie Edgerton	Daily	\$95/day, after 10 days \$100/day
Part-time Bus Driver	William Camel	Hourly	Corrected to \$20/hour
Resignation	Jessica Taenzer		

2. Sidebar Agreement (Appendix 8)

to approve a Sidebar to the Collective Bargaining Agreement addressing the proration of stipend positions based on the percentage of implementation during the 2021-2022 school year and the expectations for virtual instruction due to quarantine and the Pandemic.

**C. Education**

On Behalf of The Education Committee I hereby move resolution 1 and 2

1. Attendance at Professional Conferences

approve the following requests for attendance at professional conferences/certifications with mileage reimbursed at the current rate:

Staff Member	Date	Workshop Name	Costs		
			Fee	Miles	Total
Baglio	9/24/21	Duke Farms - Annual Outdoor Conference	\$0	0	\$0
Boden	10/11/21	The ABCs of CAS - Hackettstown	\$90	5	\$
Patterson	10/12/21 Virtual 12-2pm	Strengthening Essay Writing Skills of Students who Experience Difficulty with the Writing Process Grades K – 8	\$75	0	\$75
Greco	10/12/21 Virtual	IXL Live	\$75	0	\$75
Ricci	10/22/21	Strengthening Essay Writing Skills of Students who Experience Difficulty with the Writing Process Grades K – 8	\$75	0	\$75
Patterson Ricci	11/12/21	Montclair State University Spotlight on Contemporary Antisemitism	\$0	78	\$

2. Curriculum

- a. In accordance with NJ State Mandate and Administrative Codes 18A:35-4.35/18A:35-4.36, to approve the updates to all Allamuchy Subject-Specific Curricula.

***Diversity and Inclusion***

The implementation of N.J.S.A. 18A:35-4.35-36 requires the Allamuchy Board of Education to include instruction on the political, economic, and social contributions of persons with disabilities and lesbian, gay, bisexual, and transgender (LGBT) people in appropriate places in the middle school and high school curriculum. Instruction shall:

- (1) highlight and promote diversity, including economic diversity, equity, inclusion, tolerance, and belonging in connection with gender and sexual orientation, race and ethnicity, disabilities, and religious tolerance;
- (2) examine the impact that unconscious bias and economic disparities have at both an individual level and on society as a whole; and
- (3) encourage safe, welcoming, and inclusive environments for all students regardless of race or ethnicity, sexual and gender identities, mental and physical disabilities, and religious beliefs.

- b. To approve the health and physical education curriculum (**Appendix 9**)

**D. Governance**

On Behalf of The Governance Committee I hereby move resolutions 1-4

1. Abolition of Policies (Appendix 10)

To abolish the following policies:

<b>Policy/Regulation</b>	<b>Title</b>
P. 1648	Restart and Recovery Plan
P. 1648.02	Remote Learning Options for Families
P. 1648.03	Restart and Recovery Plan - Full Time Remote Instruction
P. 1649	Federal Families First Coronavirus (COVID-19) Response Act
P. 5114	Children Displaced By Domestic Violence
P. 8810	Religious Holidays

2. New, Mandated, and Updated Policies for First Reading (Appendix 11)

To approve the following new and mandated policies:

<b>Policy/Regulation</b>	<b>Title</b>	<b>Notes</b>
P. 1648.11	The Road Forward - COVID-19 Health and Safety	NEW and Mandated Policy
P.1648.13	School Employee Vaccination Requirements	NEW and Mandated Policy
P. 6511.01	Federal Awards/Funds Internal Controls - Allowability of Costs	NEW and Mandated Policy
P. 6511.02	Federal Awards/Funds Internal Controls - Mandatory Disclosures	NEW and Mandated Policy
P. 6115.03	Federal Awards/Funds Internal Controls - Conflict of Interest	NEW and Mandated Policy
P. 0167	Public Participation in meetings	Update

3. Emergency Virtual or Remote Instruction Plan (Appendix 12)  
To approve Allamuchy's Emergency Virtual or Remote Instruction Plan
4. Uniform State Memorandum of Agreement Between Schools and Law Enforcement (Appendix 13 Confidential)  
To approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

**XVI. OLD BUSINESS**

**XVII. PUBLIC COMMENTS GENERAL**

**XVIII. FOR THE GOOD OF THE ORDER**

**XIX. EXECUTIVE SESSION**

- A. BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

- Negotiations
- HIB
- Legal Matters

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

***Executive Session***

- B. BE IT RESOLVED, that the Board of Education has been in executive session for the past \_\_\_\_\_ minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist.

***Action will be taken.***

1. The Board hereby resolves to approve the resolution ratifying the memorandum of agreement between the Board and the Allamuchy Education Association for the period of time between July 1, 2020 and June 30, 2023.
2. The Board further resolves to authorize the Board President and Board attorney to finalize the parties' collectively bargained agreement for the period of time between July 1, 2020 and June 30, 2023, and execute the same once complete.
3. The Board resolves to uphold, deny, or modify the settlement agreement.

**XX. ADJOURNMENT**